

Digital Preservation Services in Digital Scholarship Centers Survey

Daniel Johnson, Julie Vecchio, Mikala Narlock

Publication Date

14-12-2023

License

This work is made available under a CC BY 4.0 license and should only be used in accordance with that license.

Citation for this work (American Psychological Association 7th edition)

Johnson, D., Vecchio, J., & Narlock, M. (2021). *Digital Preservation Services in Digital Scholarship Centers Survey* (Version 1). University of Notre Dame. <https://doi.org/10.17605/OSF.IO/3YJ8A>

This work was downloaded from CurateND, the University of Notre Dame's institutional repository.

For more information about this work, to report or an issue, or to preserve and share your original work, please contact the CurateND team for assistance at curate@nd.edu.

Consent to Participate in Internet Research

Consent to Participate in Internet Research

Digital Preservation Services in Digital Scholarship Centers

IRB 19-06-5399

ABOUT THIS RESEARCH

You are being asked to participate in a research study about digital preservation in digital scholarship centers. Your participation in this online survey will contribute to a better understanding of the current practices utilized by digital scholarship centers to promote digital preservation. Please read this information before agreeing to complete the survey.

TAKING PART IN THIS STUDY IS VOLUNTARY

You may choose not to take part in the study or choose to leave the study at any time. Deciding not to participate, or deciding to leave the study later, will not result in any penalty and will not affect your relationship with the University of Notre Dame Hesburgh Libraries. As an alternative to participating in the study, you may choose not to take part.

WHY WAS I SELECTED TO PARTICIPATE?

The purpose of this study is to investigate digital scholarship practices related to preserving patron work, including education and direct intervention. Target participants are digital scholarship center employees at United States colleges and universities.

WHAT WILL HAPPEN DURING THE STUDY?

If you agree to be in the study, you will be asked to complete an online survey using Qualtrics. We anticipate that completing the survey will take between 5 and 15 minutes.

WHAT ARE THE RISKS OF TAKING PART IN THE STUDY?

This survey does not involve any psychological, legal, social, emotional, or physical risk greater than you are likely to experience in your everyday life. If you are uncomfortable answering any questions, you may choose not to answer them. There is a risk of potential loss of confidentiality: revealing to others that you are participating in this survey.

WHAT ARE THE POTENTIAL BENEFITS OF TAKING PART IN THE STUDY?

We do not expect you to receive any benefit from taking part in this study, but we hope to learn information that will help digital preservation efforts in digital scholarship centers in the future.

HOW WILL MY INFORMATION BE PROTECTED?

Efforts will be made to keep your personal information confidential. We cannot guarantee absolute confidentiality. Your personal information may be disclosed if required by law. No information which could identify you will be shared in publications about this study.

Organizations that may inspect and/or copy your research records for quality assurance and data analysis include groups such as the study investigator and his/her research associates, the University of Notre Dame Institutional Review Board or its designees, and (as allowed by law) state or federal agencies, especially the Office for Human Research Protections (OHRP), who may need to access the research records.

WILL MY INFORMATION BE USED FOR RESEARCH IN THE FUTURE?

Contact information voluntarily provided by you may be used to contact you about participation in a potential future study. You may choose not to provide your contact information to receive information about a potential additional study.

WILL I BE PAID FOR PARTICIPATION?

You will not be paid for participating in this study.

WHO SHOULD I CALL WITH QUESTIONS OR PROBLEMS?

For questions about the study, contact the researchers:

-Mikala Narlock (Principal Investigator), mnarlock@nd.edu

-Daniel Johnson, djohns27@nd.edu

-Julie Vecchio, jvecchio@nd.edu

For questions about your rights as a research participant, or to discuss problems, complaints, or concerns about a research study, please contact Notre Dame Research Compliance at 574-631-1461 or at compliance@nd.edu.

PARTICIPANT CONSENT

In consideration of all of the above, I give my consent to participate in this research study. By selecting "I AGREE to participate" below, I confirm that I am 18 years old, am an employee of a digital scholarship center, and agree to take part in this study.

-

Please feel free to print a copy of this document for your records by visiting

<https://osf.io/3yj8a/files/>.

Participant Consent

- ☐ I AGREE to participate
- ☐ I DO NOT AGREE to participate

Respondent Information

Please select your primary role in the Digital Scholarship Center:

- ☐ Curator
- ☐ Developer
- ☐ Director (including co/assoc./asst.)
- ☐ Instructor
- ☐ Librarian
- ☐ Research Assistant
- ☐ Postdoctoral Fellow
- ☐ Other (please specify)

How long have you worked at the Digital Scholarship Center in any role?

- ☐ 0 - 3 years
- ☐ 4 - 7 years

☐ 8+ years

In thinking of your daily activities, what percentage of time is allocated to the Center? (Please feel free to provide contextual information as desired. For example, "50%. I am a subject liaison 50% time and the Digital Humanities Librarian 50% time.")

Organization Information

Institution Name:

This will help us to ensure that each institution is only captured once in the analysis.

May we include the name of your organization in a list of organizations that responded to this survey? Knowing specific responding organizations may be helpful to people interpreting the survey results. If you agree to this we will

still make our best effort to protect your individual survey responses so that no one will be able to connect your responses with you or your organization.

- ☐ Yes
- ☐ No

Please indicate your institution's Carnegie research classification level (Carnegie lookup available here: <http://carnegieclassifications.iu.edu/lookup/lookup.php>):

- ☐ R1: Doctoral Universities – Very high research activity
- ☐ R2: Doctoral Universities – High research activity
- ☐ D/PU: Doctoral/Professional Universities
- ☐ M1: Master's Colleges and Universities – Larger programs
- ☐ M1: Master's Colleges and Universities – Medium programs
- ☐ M1: Master's Colleges and Universities – Smaller programs
- ☐ Baccalaureate Colleges
- ☐ Baccalaureate/Associate's Colleges
- ☐ Associate's Colleges
- ☐ Special Focus Institutions
- ☐ Tribal Colleges

Where is the Digital Scholarship Center positioned organizationally within your institution? (Please select all

that apply.)

- ☐ Affiliated with a college
- ☐ Affiliated with an academic department
- ☐ Affiliated with the library
- ☐ Other (please specify)

Where is the Digital Scholarship Center located physically?

- ☐ Within a college space
- ☐ Within an academic department space
- ☐ Within a library space
- ☐ Other (please specify)

How long has the Digital Scholarship Center been active?

- ☐ 0 - 3 years
- ☐ 4 - 7 years
- ☐ 8+ years

Digital Scholarship Center Service Profile

What services does the Digital Scholarship Center provide?
(Please select all that apply.)

- ☐ Consultations
- ☐ Grant or funding support
- ☐ Instruction
- ☐ Technology (on-site hardware and/or software)
- ☐ Technology lending
- ☐ Space
- ☐ Web presence/LibGuide providing helpful information
- ☐ Other (please specify)

What areas of expertise are represented by staff of the
Digital Scholarship Center? (Please select all that apply.)

- ☐ 3D modeling and/or printing
- ☐ Data analysis
- ☐ Data visualization
- ☐ Digital cultural studies
- ☐ Digital project management
- ☐ Digital publishing (e.g., Scalar, open access)
- ☐ Digital preservation
- ☐ Digitization or digital reformatting
- ☐ Emulation as a service
- ☐ Game development

- ☐ Geographic Information Systems (GIS)
- ☐ Intellectual property
- ☐ Institutional repository
- ☐ Legacy software/hardware curation
- ☐ Metadata
- ☐ Research data services
- ☐ Text encoding
- ☐ Text mining and/or analysis
- ☐ Usability/user experience
- ☐ Virtual and/or augmented reality
- ☐ Website hosting
- ☐ Other (please specify)

Digital Preservation Policies and Practices

How does the Digital Scholarship Center provide digital preservation information to patrons? (Please select all that apply.)

- ☐ Consultations
- ☐ Grant or funding support documentation or requirements
- ☐ Instruction
- ☐ Outreach (e.g., an information table at events such as "Preservation Week")
- ☐ Web presence/LibGuide
- ☐ Other (please specify)

Please select the audience(s) to which the Digital Scholarship Center has provided digital preservation support or outreach. (Please select all that apply.)

- ☐ Administration
- ☐ Faculty
- ☐ Non-campus community members
- ☐ Postdoctoral Fellows
- ☐ Staff
- ☐ Students (undergraduate)
- ☐ Students (graduate)
- ☐ Other (please specify)

What support or expertise does the Digital Scholarship Center provide related to preserving the research outputs of students, faculty, and/or staff at the institution? (Please select all that apply.)

- ☐ Development of guidelines for content creators
- ☐ Digitization
- ☐ File format identification, validation, and/or migration
- ☐ Metadata support, including creation and extraction
- ☐ Preservation education, training, and/or outreach
- ☐ Preservation planning

- ☐ Preservation storage
- ☐ Selection/curation for preservation

Are there particular categories of academic disciplines that the Digital Scholarship Center has targeted for digital preservation outreach at your institution? (Please select all that apply.)

- ☐ Arts
- ☐ Business
- ☐ Education
- ☐ Engineering
- ☐ Global affairs
- ☐ Health sciences
- ☐ Humanities
- ☐ Law
- ☐ Media/communications
- ☐ Sciences
- ☐ Social sciences
- ☐ Other (please specify)

How often do patrons request digital preservation support in consultations with the Digital Scholarship Center?

- ☐ Often
- ☐ Sometimes/it depends
- ☐ Rarely
- ☐ Never
- ☐ Unknown

Do Digital Scholarship Center staff bring up digital preservation in consultations?

- ☐ Yes
- ☐ Sometimes/it depends
- ☐ No
- ☐ Unknown

Are there guidelines and/or policies related to digital preservation of research output generated by or in collaboration with Digital Scholarship Center staff?

- ☐ Yes
- ☐ No
- ☐ Unknown

Are these guidelines and/or policies accessible externally to anyone, or are they available internally to Digital

Scholarship Center staff only?

- ☐ Accessible externally
- ☐ Accessible internally
- ☐ Other (please specify)

Are there other institutional units that provide digital preservation support on campus? If so, please briefly describe.

Is there a dedicated digital preservation unit at your institution?

- ☐ Yes
- ☐ Maybe
- ☐ No
- ☐ Unknown

Please indicate the name of the department.

Additional Comments and Submit

Please share any additional comments you wish.

Please provide your email address if you are interested in participating in a follow-up interview related to your survey responses in the future. Please leave this field blank if you are not interested in being contacted about participation in a future interview.

Clicking the NEXT button below will submit your survey.

*Investigating Digital Preservation Practices of Digital Scholarship Centers // IRB Number
19-06-5399 // mnarlock@nd.edu*

Powered by Qualtrics